

Equality Impact Assessment Form



Directorate: Development and Regeneration		Service:
Completed by: Ian Bond		Date: 03/05/17
Subject Title: Granville Park Conservation Area Character Appraisal Update		
1. DESCRIPTION		
Is a policy or strategy being produced or revised:	Yes	<i>*delete as appropriate</i>
Is a service being designed, redesigned or cutback:	No	
Is a commissioning plan or contract specification being developed:	No	
Is a budget being set or funding allocated:	No	
Is a programme or project being planned:	No	
Are recommendations being presented to senior managers and/or Councillors:	Yes	
Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty (Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations):	Yes	
Details of the matter under consideration:	<ul style="list-style-type: none"> • The Draft Conservation Area Appraisal for Granville Park • Report to members on the results of public consultation on the updated document, revised boundary and the representations received • The proposals identified in the Character Appraisal to extend the conservation area and make a new Article 4 Direction 	
<p><i>If you answered Yes to any of the above go straight to Section 3</i></p> <p><i>If you answered No to all the above please complete Section 2</i></p>		
2. RELEVANCE		
Does the work being carried out impact on service users, staff or Councillors (stakeholders):	Yes/No*	<i>*delete as appropriate</i>
If Yes , provide details of how this impacts on service users, staff or Councillors (stakeholders): <i>If you answered Yes go to Section 3</i>		
If you answered No to both Sections 1 and 2 provide details of why there is no impact on these three groups: <i>You do not need to complete the rest of this form.</i>		
3. EVIDENCE COLLECTION		
Who does the work being carried out impact on, i.e. who is/are the stakeholder(s)?	Residents of Granville Park Conservation Area in particular, but also wider residents of the	

	local area to a lesser degree.
If the work being carried out relates to a universal service, who needs or uses it most? (Is there any particular group affected more than others)?	No
Which of the protected characteristics are most relevant to the work being carried out? Age Gender Disability Race and Culture Sexual Orientation Religion or Belief Gender Reassignment Marriage and Civil Partnership Pregnancy and Maternity	No No No No No No No No No
4. DATA ANALYSIS	
In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why?	N/A
What will the impact of the work being carried out be on usage/the stakeholders?	The Character Appraisal update identifies management proposals within the conservation area and proposes a new Article 4 Direction, which restricts permitted development rights, an extension to the conservation area and new design guidance. The appraisal will be used by the LPA in determining planning applications.
What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals?	People's views were sought during a consultation workshop with local residents held the evening of 12 April 2016. This allowed residents to discuss aspects of the built and natural environment which contribute towards the special character of the Conservation Area. The consultation responses received as a result of the consultation on proposed boundary changes forms part of the Cabinet report.
What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics?	The views of residents (via a workshop, direct consultation and from an exhibition) have been incorporated into the draft document.
If any further data/consultation is needed and is to be gathered, please specify:	Under the procedures residents affected by the creation of the Article 4 Direction and the extension of the boundary will be consulted and a notice will be placed in a Local newspaper.
5. IMPACT OF DECISIONS	
In what way will the changes impact on people with	The provision of a new Article 4 Direction to

particular protected characteristics (either positively or negatively or in terms of disproportionate impact)?	cover the whole of the conservation area removes the rights of homeowners to undertake certain types of work and therefore can have a negative impact on those residents. In some circumstances compensation can be applicable. However the review has been justified by the Council's duty to preserve the character and appearance of conservation areas. This work helps the Council fulfil that statutory duty.
6. CONSIDERING THE IMPACT	
If there is a negative impact what action can be taken to mitigate it? (If it is not possible or desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.).	Homeowners affected by the changes have the opportunity to apply for planning permission.
What actions do you plan to take to address any other issues above?	No actions.
7. MONITORING AND REVIEWING	
When will this assessment be reviewed and who will review it?	We have a general duty to review all the Borough's Conservation Areas from time to time. We currently have a program to review and monitor conservation areas.